

Groton Parish Council Income 2022/23

<u>Date</u>	<u>Detail</u>	<u>Total</u>	<u>Precept</u>	<u>Tax refund</u>	<u>VAT refund</u>	<u>Bank Interest</u>	<u>Other</u>	<u>Notes</u>
04/04/2022	BDC	£ 2,283.00	£ 2,283.00					
30/06/2022	Unity Tust					£ 2.33		
06/07/2022	Friends of Boxford School						£ 500.00	Lost Cheque
08/08/2022	SCC						£ 393.20	Grass Cutting
22/08/2022	SCC						£ 196.60	Grass Cutting
05/09/2022	Unity Tust	£ 2,283.00	£ 2,283.00					
30/09/2022	Unity Tust					£ 4.08		
31/12/2022	Unity Tust					£ 8.77		
03/02/2023	SCC						£ 196.60	Grass Cutting
06/03/2023	BDC						£ 412.00	Local Grant
31/03/2023	Unity Tust					£ 12.74		
Total income 2021/22		£ 4,566.00	£ 4,566.00			£ 27.92	£ 1,698.40	£ 6,292.32

Groton Parish Council Payments 1st quarter ended 30 June 2022 - Sheet 1

Date	Ref	Chq no	Payee	Total	VAT	Description
04/05/2022	1	300018	R J Jones	£ 10.00		Clerk's Expenses Apr - May 22
04/05/2022	2	300019	SALC	£ 144.81		Membership Fee 2022/23
04/05/2022	3	300020	SALC	£ 22.80	£ 3.80	6 months payroll Oct 21 - Mar 22
30/03/2022	4			£ 18.00		Bank Service Charges

Totals £ **195.61**

Bank reconciliation 30/6/22

Balance at bank:

Balance b/f	£ 8,307.94	Reserve account	£ 2,700.68
plus receipts	£ 2,285.33	Current account	£ 8,196.98
less payments	£ 195.61		
		less unpaid cheques	£ 500.00
Total	<u>£ 10,397.66</u>		<u>£ 10,397.66</u>

Groton Parish Council Payments 1st quarter ended 30 June 2022- Sheet 2

Ref	Salary LGA 1972 s111/112	Expenses LGA 1972 s111	Training LGA 1972 s111	Subscrip tions LGA 1972 s111/143	Insurance LGA 1972 s111/s114/ s140(i)	Bank Fees	Audit fee LGA 1972 s111/115	Bins LGA 1972 s111	Inf Commr LGA 1972 s111/DP Act 1998	Payroll LGA 1972 s111	Donation s LGA 1972 2 142(a)/s2 14/LG (Misc Provs) 1972 s19	S137 payments LGA 1972 s137
1		£ 10.00										
2				£ 144.81								
3										£ 22.80		
4						£ 18.00						

Groton Parish Council Payments 2nd quarter ended 30 Sept 2022 - Sheet 1

Date	Ref	Chq no	Payee	Total	VAT	Description
06/07/2022	5	300021	R J Jones	£ 10.00		Clerk's Expenses Jun - Jul 22
06/07/2022	6	300022	R J Jones	£ 460.96		Clerk's Salary Apr - Jun 22
06/07/2022	7	300023	HMRC	£ 115.20		Tax on Clerk's Salary
06/07/2022	8	300024	Friends of Boxford School	£ 500.00		Donation
07/09/2022	9	300025	Babergh DC	£ 208.75		Bin Emptying 2022-23
07/09/2022	10	300026	R J Jones	£ 69.99		Clerk's Expenses Aug - Sept 22
22/09/2022	11	d/d	Information Commissioner	£ 35.00		Data Protection Fee
29/09/2022	12	300027	HMRC	£ 115.20		Tax on Clerk's Salary
29/09/2022	13	300028	R J Jones	£ 460.96		Clerk's Salary Jul - Sept 22
30/09/2022	14		Unity Trust Bank	£ 18.00		Banking Fee
Totals				£ 1,994.06	£0.00	

Bank reconciliation 30/9/22

Balance at bank:

Balance b/f	£ 10,397.66	Reserve account	£ 2,704.76	
plus receipts	£ 2,876.88	Current account	£ 9,097.07	
plus cancelled chq	£ 500.00	Nat West Current Account	£ 554.80	Cheque 300004 lost by payee
less payments	£ 1,994.06	Nat West Reserve Account	£ 0.01	
		less unpaid cheques	£ 576.16	
Total	£ 11,780.48		£ 11,780.48	

Groton Parish Council Payments 2nd quarter ended 30 September 2022 - Sheet 2

Ref	Salary LGA 1972 s111/112	LGA Expenses 1972 s111	Training LGA 1972 s111	Subscript ions LGA 1972 s111/143	Insuranc e LGA 1972 s111/s114 /s140(i)	Bank Fees	Audit fee LGA 1972 s111/115	Bins LGA 1972 s111	LGA s111	Inf Commr LGA 1972 s111/DP Act 1998	Payroll LGA 1972 s111	Donations LGA 1972 2 142(a)/s21 4/LG (Misc Provs) 1972 s19	Footpath Cutting
5		£ 10.00											
6	£ 460.96												
7	£ 115.20												
8												£ 500.00	
9							£ 208.75						
10		£ 69.99											
11									£ 35.00				
12	£ 115.20												
13	£ 460.96												
14						£ 18.00							
	£ 1,152.32	£ 79.99				£ 18.00		£ 208.75	£ 35.00			£ 500.00	

Groton Parish Council Payments 3rd quarter ended 31 December 2022- Sheet 1

Date	Ref	Chq no	Payee	Total	VAT	Description
01/11/2022	15	d/d	Community Action Suffolk	£ 60.00		Website Fee
02/11/2022	16	300029	SALC	£ 22.80	£ 3.80	6-months payroll Apr - Sept 22
02/11/2022	17	300030	R J Jones	£ 32.45		Clerk's Expenses Oct - Nov 22
02/11/2022	18	300031	Zurich Municipal	£ 277.00		Insurance 2022/23
15/12/2022	19	d/d	Community Action Suffolk	£ 42.00		NP Websit Fee
22/12/2022	20	300032	R J Jones	£ 460.96		Clerk's Salary Oct - Dec 22
31/12/2022	21		Unity Trust Bank	£ 18.00		Bank Fees
Totals				£ 913.21	£ 3.80	

Bank reconciliation 31/12/22

Balance at bank:

Balance b/f	<u>£ 11,780.48</u>	Reserve account Nat West	£ 0.01
		Reserve account Unity Trust	£ 2,713.53
plus receipts	£ 8.77	Current account 1 Nat West	£ 452.80
		Current account 2 Unity Trust	£ 7,709.70
less payments	£ 913.21	less unpaid cheques*	
Total	<u>£ 10,876.04</u>		<u>£ 10,876.04</u>

Groton Parish Council Payments 3rd quarter ended 31 December 2022 - Sheet 2

Ref	Salary LGA 1972 s111/112	Expenses LGA 1972 s111	Training LGA 1972 s111	Subscrip tions LGA 1972 s111/143	Insuranc e LGA 1972 s111/s114 /s140(i)	Bank Fees	Audit fee LGA 1972 s111/ 115	Payroll LGA 1972 s111	Donation s LGA 1972 2 142(a)/s2 14/LG (Misc Provs) 1972 s19	S137 paym ents LGA 1972 s137	Website LGA 1972 s111	N Plan
15											£ 60.00	
16								£ 22.80				
17		£ 32.45										
18					£ 277.00							
19												£ 42.00
20	£ 460.96											
21						£ 18.00						

Groton Parish Council Payments 4th quarter ended 31 March 2023 - Sheet 1

Date	Ref	Chq no	Payee	Total	VAT	Description
11/01/2023	22	300033	A Adams	£ 450.00		Footpath Cutting 2022
11/01/2023	23	300034	R J Jones	£ 10.00		Clerk's Expenses Dec 22 - Jan 23
11/01/2023	24	300035	Hadleigh Royal British Legion	£ 25.00		Poppy Wreath Donation
01/03/2023	25	300036	R J Jones	£ 42.03		Clerk's Expenses Feb - Mar 23
01/03/2023	26	300037	Groton Village Hall	£ 175.00		Donation
01/03/2023	27	300038	Boxford Playing Fields	£ 300.00		Donation
01/03/2023	28	300039	French's Care Haven	£ 175.00		Donation
01/03/2023	29	300040	Groton Church	£ 350.00		Donation
01/03/2023	30	300041	Orwell Mencap	£ 462.00	£ 76.86	Purchase of Commemorative Bench
01/03/2023	31	300042	R J Jones	£ 460.96		Clerk's Salary Jan - Mar 23
01/03/2023	32	300043	HMRC	£ 115.20		Tax on Clerk's Salary
31/03/2023	33		Unity Trust Bank	£ 18.00		Bank Fees
Totals				£ 2,583.19	£ 76.86	

Bank reconciliation 31/3/23

Balance at bank:			
Balance b/f	£ 10,876.04	Reserve account Nat West	0.01
		Reserve Account Unity Trust	£ 2,726.27
plus receipts	£ 621.34	Current account NatWest	£ 649.40
		Current account Unity Trust	£ 5,828.71
less payments	£ 2,583.19		
		less unpaid cheques*	£ 290.20
Total	£ 8,914.19		£ 8,914.19

	Salary LGA 1972 s111/112	Expenses LGA 1972 s111	Training LGA 1972 s111	Subscripti ons LGA 1972 s111/143	CIL	Bank Fees	Footpath Cutting	Bins LGA 1972 s111	Inf Commr LGA 1972 s111/D P Act 1998	Payroll LGA 1972 s111	Donations LGA 1972 2 142(a)/s214/L G (Misc Provs) 1972 s19	Web site LGA 1972 s111
22							£ 450.00					
23		£ 10.00										
24											£ 25.00	
25		£ 42.03										
26											£ 175.00	
27											£ 300.00	
28											£ 175.00	
29											£ 350.00	
30					£ 462.00							
31	460.96											
32	£ 115.20											
33						£ 18.00						
	£ 576.16	£ 52.03			£ 462.00	£ 18.00	£ 450.00				£ 1,025.00	

GROTON PARISH COUNCIL

RECEIPTS & PAYMENTS ACCOUNT - YEAR ENDED 31 MARCH 2023

	2020/21	2021/22	2022/23
RECEIPTS			
Precept	£ 4,375.00	£ 4,375.00	£ 4,566.00
Community Infrastructure Levy		£ 2,442.44	
BDC Local Council Grant		£ 98.00	£ 412.00
VAT Refund			
Bank Interest	£ 1.44	£ 1.35	£ 27.92
Grass Cutting Grant SCC			£ 786.40
Unpaid Cheque			£ 500.00
Total Receipts	<u>£ 4,376.44</u>	<u>£ 6,916.79</u>	<u>£ 6,292.32</u>
PAYMENTS			
Parish Clerk Salary	£ 2,353.73	£ 1,843.84	£ 1,843.84
HMRC PAYE	£ 588.20	£ 460.80	£ 345.60
Expenses	£ 119.99	£ 216.33	£ 174.47
Training		£ 17.54	
Subscriptions	£ 140.50	£ 144.43	£ 144.81
Insurance	£ 154.28	£ 154.28	£ 277.00
Audit Fee		£ 48.00	
Donations	£ 825.00	£ 825.00	£ 1,525.00
Dog/Litter Bin emptying	£ 167.62	£ 208.75	£ 208.75
SALC payroll	£ 67.20	£ 22.80	£ 45.60
Information Commissioner	£ 35.00	£ 35.00	£ 35.00
Website fee	£ 60.00	£ 60.00	£ 60.00
Grass Cutting	£ 450.00	£ 450.00	£ 450.00
Election Admin Fee			
Bank Fees		£ 54.15	£ 72.00
Neighbourhood Plan			£ 42.00
CIL Spending			£ 462.00
Total Payments	<u>£ 4,961.52</u>	<u>£ 4,540.92</u>	<u>£ 5,686.07</u>