**GROTON PARISH COUNCIL**

**Dear Councillor, you are summoned to attend the Annual Meeting of the Council which will be held on Wednesday 8 May 2019 at Groton Village Hall at 7.45 pm**

**AGENDA**

1. Election of Chairman
2. Election of Vice-Chairman
3. To receive apologies for absence
4. To receive Councillors’ Declarations of Interest in any item on this Agenda
5. Election 2019 Report
6. Appointment of representatives if required:
	1. *Babergh Area Committee of SALC*
	2. *Boxford Community Council*
	3. *Groton Village Hall*
7. Minutes – to approve the Minutes of the meeting of 6 March 2019
8. Chairman’s and Clerk’s reports and correspondence
9. Planning matters:
	1. *To consider planning applications received – Land at Castlings Heath (Appeal)*
	2. *To note planning decisions received – Land South of Old School – Groton House, Church St (tree works)*
	3. *Update on Affordable Housing Project*
10. Highway and Footpath matters
11. Financial Matters:
	1. *To approve the Statement of Finances and Orders for Payment*
	2. *To approve donations and s137 payments*
	3. *To approve the end of year accounts\**
	4. *To receive and approve the internal audit report and review effectiveness of internal controls\**
	5. *To approve the Annual Governance Statement (s1 of the Annual Governance and Accountability Return)\**
	6. *To approve the Annual Accounting Statements (s2 of the Annual Governance and Accountability Return)\**
12. Future Agenda items
13. Date of next meeting

\*receipt of Bank Statements pending

*Richard Jones Clerk to the Council, 23 Glanville Road, Hadleigh, IP7 5SQ*

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